September Board Meeting Minutes

Organization Name: TOWN OF AURORA BOARD OF COMMISSIONERS MEETING
Date: SEPTEMBER 8, 2026
Time: 7:00 PM
Location: AURORA COMMUNITY CENTER
Meeting Called By: AURORA BOARD OF COMMISSIONERS
Minutes Prepared By: LYNN RAY

1. Call to Order

The meeting was called to order at 7:00 pm by Mayor Curt Hendrix.

2. Attendance

Board Members Present: Galene Williams, Jamea Reed and Sherri Hollister
Guests/Staff Present: Rhonda Stallings (Town Clerk and Deputy Finance Officer), Lynn Ray (Billing Clerk) and Jamie Heath (Planner, Mid-East Commission)

3. Approval of Previous Minutes

The minutes from the previous board meeting were reviewed. Motion to approve was made by Galene Williams and seconded by Jamea Reed. The motion was: Approved.

4. Reports

- **Financial/Treasurer Report:** FY 2022/2023 update.
- **Grant Reports:** WWTP and AIA Grants, RCCP Phase 4 Project, Water and System Resilience Assessment and Sewer System Expansion Assessment, DWI Sewer Grant #2, DWI Water Grant and Unfunded Fall round NC Division of DWI applicat on.
- **Staff Reports:** Updates on repairs being made at the Lagoon and daily reports.

5. Old Business

Discussion items, updates, decisions, or unresolved matters from prior meetings:

- Item 1: Board meeting change to the second Monday of each month at 6:30 was tabled until ordinance changes are completed by Mid-East. Motion to approve was made by Sherri Hollister and seconded by Galene Williams.
- Item 2: Change Ghost Trunk or Treat to Ghost Tour. Motion to approve was made by Jamea Reed and seconded by Galene Williams.

6. Public Comments

- Item 1: Debbie Guthrie expressed issues with penalties and fines imposed by Mid-East concerning violation of ordinances concerning improper placement of building on her rental property without permit being applied for and approved.
- Item 2: Ginger Clark spoke on behalf of the Aurora Richland Township Chamber of Commerce to announce the hours of operation would be Monday thru Saturday from 10:00 – 6:00

7. New Business

New agenda items, proposals, discussion topics, or decisions:

- Item 1: Letters of Appreciation to Quamori Miller for volunteer hours
- Item 2: Sharon Holland spoke on behalf of the PART-P concerning the Historic District Study (Preserving Historic Aurora)
- Item 3: Jamie Heath, Planner with Mid-East Commission gave updates on Grants that are in process at this time for the Town of Aurora as follows:

  -Issues with the pumps at the NC 33 and Helen Drive Lift Stations and a rehab application will be addressed in a Special Meeting.

  -WWTP/AIA was completed in 2024, however it didn't include WWTP. The first step will be to complete the inventory of the plant and come up with projects and a Capital Improvement Plan for infrastructure repairs/replacements/upgrades. This AIA gives necessary data to move forward with improvements on the WWTP through the DWI. The AIA will be similar format to the sewer collection system AIA. Cost for the grant writing process will be $2,900. Approval needed for Mid-East Commission grant writing contract. Motion to approve was made by Jamea Reed and seconded by Sherri Hollister.

  -RCCP Phase 4 Wastewater Treatment Plant- wetland cell one has been completed and the plants are doing well. Excavation of cell two should begin soon with planting beginning in late September or early October. Approval needed for Mid-East Commission grant admin contract w/amendment #2 (date extension only to coincide with grant extension). Motion to approve was made by Sherri Hollister and seconded by Galene Williams.

  -BRIC Grant applied for in 2023 has been reinstated and the project has been funded. This project is for flood resilience assessment with project recommendations/cost estimates for water/sewer system infrastructure, and to complete an expansion assessment for the wastewater treatment plant. The town's approximate cost will be $22,500, which is 10% of project cost

before administration. This can be a combination of cash and/or in-kind match. Motion to approve was made by Jamea Reed and seconded by Sherri Hollister.

-DWI Sewer Grant #2 does include manholes repair/replacement as needed. RK&K is waiting for DWI approval. There is a 1.5% closing cost fee due after construction bids are received.

-DWI Water Grant was awarded with a 100% grant. RK&K is waiting for DWI approval. There is a 1.5% closing fee for VUR funds and 2% closing fee for DWSRF for a total of 3.5% closing funds due after construction bids are received.

-Baileys Creek Nature Based Tributary Improvements RK&K is trying to locate property owner Crusade Ministries has been sent a letter certified mail however there has been no response back from this property owner.

- Item 4: Commissioner Hollister Letter to NCDOT regarding Ferry Tolls

  -Dare County Resolution to exempt residents from Ferry Tolls information was discussed on how to join the petition.
- Item 5: Contract with Auditing Firm signed by Mayor Hendrix and Commissioner Williams.
- Item 6: Approve or Disapprove letter to Beaufort County. Motion to disapprove was made by Sherri Hollister and seconded by Jamea Reed.

8. Motions and Votes

Motion	Moved By	Seconded By	Vote/Result
APPROVE/AMEND AGENDA	Galene Williams	Jamea Reed	Approved
AUGUST 3, 2026 BOARD MEETING MINUTES	Jamea Reed	Galene Williams	Approved
BOARD MEETING DAY/TIME CHANGE TABLED	Sherri Hollister	Galene Williams	Approved
MINUTE CHANGES/CORRECTIONS	Jamea Reed	Galene Williams	Approved
WWTP/AIA ASSET AND INVENTORY ASSESSMENT	Jamea Reed	Sherri Hollister	Approved
RCCP PHASE 4 WASTEWATER TREATMENT PLANT PROJECT	Sherri Hollister	Galene Williams	Approved

BRIC GRANT	Jamea Reed	Sherri Hollister	Approved
LETTER TO BEAUFORT COUNTY	Sherri Hollister	Jamea Reed	Disapproved
CLOSE MEETING @ 8:55 PM	Galene Williams	Steve McCormack	Approved

9. Closed Session Pursuant to NCGS 143-318.11 (6)

Closed Session Pursuant to N.C.G.S. 143-318.11 (a)(1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States or not considered a public record within the meaning of Chapter 132 of the General Statutes.

Motion to recess meeting was made by Commissioner Hollister and seconded by Commissioner Williams. Motion to open closed meeting was made at 9:00 pm by Commissioner Williams and seconded by Commissioner Hollister.

10. Next Meeting

The next board meeting is scheduled for October 5, 2026, at 7:00 pm.

11. Adjournment

There being no further business, the meeting was adjourned at 9:15 pm. Motion to adjourn was made by Sherri Hollister and seconded by Galene Williams.

Curt Hendrix

Mayor Curt Hendrix

Rhonda Stallings Interim Clerk